



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES SINGAPORE

RFQ-2023-12-05A

07 December 2023

Dear Sir/Madam,

Greetings!

The Philippine Embassy in Singapore intends to procure the Medical and Dental Insurance for Local Hire Personnel. As such, we are requesting quotations and bids from reputable companies, details of which are as follows:

**TERMS OF REFERENCE - MEDICAL AND DENTAL INSURANCE OF
LOCAL HIRE EMPLOYEES**

Should your company be interested, kindly contact the undersigned at gloria.castano-zafra@dfa.gov.ph and prepare a quotation using the attached Price Quotation Form (Annex A).

Thank you.

Sincerely yours,

(Original Signed)
Gloria Jean Castaño-Zafra
Administrative Officer

**ANNEX A
PRICE QUOTATION FORM**

Date :

To : **Ms. Gloria Jean Castaño-Zafra**
Administrative Officer
Embassy of the Philippines - Singapore
Level 16 Units 12A 13/14 Triple One Somerset Building
111 Triple One Somerset Singapore 238164

Sir/Madam,

After having carefully read and accepted the terms and conditions in the **Request for Quotation on Medical and Dental Insurance for Local Hire Employees**, hereunder is our quotation as follows:

TOTAL AMOUNT:

Amount in words and figures:

_____ SINGAPORE DOLLARS

(SGD _____)

Inclusions:

Very truly yours,

Full Name and Signature
of Representative:
Designation:
Official Company Name:
Contact Number:
Email Address: