



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES SINGAPORE

RFQ-2023-12-04

07 December 2023

Dear Sir/Madam,

Greetings!

The Philippine Embassy in Singapore intends to procure the Heat Press Machine for Production of Customized T-shirts for the Use of Consular Section Personnel. As such, we are requesting quotations and bids from reputable companies, details of which are as follows:

The heat press machine must be able to create customized and do-it-yourself t-shirt prints for use by the Consular Section Personnel. It should be:

- Easy to use with safety features included such as safety Base and auto-shutoff feature
- Should be lightweight, portable, easy to store, and compatible with most major brands of heat-transfer products
- Should have precise temperature control up to 400°F (205°C)
- Price should not exceed SGD216.00 inclusive of all taxes, charges and other fees.

Should your company be interested, kindly contact Andrea Pascual at +6563773977 consular@philembassysg.com and prepare a quotation using the attached Price Quotation Form (Annex A).

Thank you.

Sincerely yours,

(Original Signed)
Andrea Pascual
End-User Representative
(Consular Section)

**ANNEX A
PRICE QUOTATION FORM**

Date :

To : **Andrea Pascual**
End-User Representative (Consular Section)
Embassy of the Philippines - Singapore
Level 16 Units 12A 13/14 Triple One Somerset Building
111 Triple One Somerset Singapore 238164

Sir/Madam,

After having carefully read and accepted the terms and conditions in the **Request for Quotation for Heat Press Machine for Production of Customized T-shirts for the Use of Consular Section Personnel**, hereunder is our quotation as follows:

TOTAL AMOUNT:

Amount in words and figures:

_____ SINGAPORE DOLLARS

(SGD _____)

Inclusions:

Very truly yours,

Full Name and Signature
of Representative:
Designation:
Official Company Name:
Contact Number:
Email Address: