



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES SINGAPORE

RFQ-2023-12-01

01 December 2023

Dear Sir/Madam,

Greetings!

The Philippine Embassy in Singapore intends to procure the Two (2) Units of Telephone Headset Microphone System to be Used by the Embassy's Phone Operators. As such, we are requesting quotations and bids from reputable companies, details of which are as follows:

The two (2) headsets must be compatible for use with Panasonic KX-NT551 (2.5mm jack). The total cost of both headsets, inclusive of taxes, delivery fees, must not exceed SGD108.

Should your company be interested, kindly contact David Bacho Jr. at +6567373977 or consular@philembassysg.com and prepare a quotation using the attached Price Quotation Form (Annex A).

Thank you.

Sincerely yours,

(Original Signed)
David Bacho Jr.
End-User Representative
(Consular/IT/Comms Officer)

**ANNEX A
PRICE QUOTATION FORM**

Date :

To : **David Bacho Jr.**
End-User Representative (Consular/IT/Comms Officer)
Embassy of the Philippines - Singapore
Level 16 Units 12A 13/14 Triple One Somerset Building
111 Triple One Somerset Singapore 238164

Sir/Madam,

After having carefully read and accepted the terms and conditions in the **Request for Quotation for Two (2) Units of Telephone Headset Microphone System to be Used by the Embassy's Phone Operators**, hereunder is our quotation as follows:

TOTAL AMOUNT:

Amount in words and figures:

_____ SINGAPORE DOLLARS

(SGD _____)

Inclusions:

Very truly yours,

Full Name and Signature
of Representative:
Designation:
Official Company Name:
Contact Number:
Email Address: