



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES SINGAPORE

RFQ-010-2024

09 February 2024

Dear Sir/Madam,

Greetings!

The Philippine Embassy in Singapore intends to procure eight (8) pieces of Adjustable Flag Poles for display at the Embassy premises located at the Triple One Somerset Bldg. and Official Residence, as well as for use in its official events. As such, we are requesting quotations from reputable companies, details of which are as follows:

- Pole: Length between 4-12ft (Adjustable)
- Base: 28-30 Diameter (Metal)
- Color: Silver
- Plastic or Metal knob

Should your company be interested, kindly send your quotation to the undersigned at gloria.castano-zafra@dfa.gov.ph using the attached Price Quotation Form (Annex A).

Thank you.

Sincerely yours,

(Original Signed)
Gloria Jean Castaño-Zafra
Administrative Officer

**ANNEX A
PRICE QUOTATION FORM**

Date :

To : **Ms. Gloria Jean Castaño-Zafra**
Administrative Officer
Embassy of the Philippines - Singapore
Level 16 Units 12A 13/14 Triple One Somerset Building
111 Triple One Somerset Singapore 238164

Sir/Madam,

After having carefully read and accepted the terms and conditions in the **Request for Quotation for Flag Poles** for the Embassy premises and Official Residence, hereunder is our quotation as follows:

TOTAL AMOUNT:

Amount in words and figures:

_____ SINGAPORE DOLLARS

(SGD _____)

Inclusions:

- 1.
- 2.
- 3.

Very truly yours,

Full Name and Signature
of Representative:
Designation:
Official Company Name:
Contact Number:
Email Address: