



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES SINGAPORE

RFQ-003-2024

15 January 2024

Dear Sir/Madam,

Greetings!

The Philippine Embassy in Singapore intends to procure the Landscaping Maintenance Services at the Official Residence of the Ambassador at 17 Victoria Park Road Singapore 266496. As such, we are requesting quotations and bids from reputable companies for the monthly landscaping maintenance services, crowning of trees and other work - related services at the Official Residence.

The offered quotation should be in Singapore Dollars which should be inclusive of GST and other lawful charges.

The Provider shall bill the Procuring Entity after each service starting February 2024.

Should your company be interested, kindly contact Maria Clorinda Bonabon - Dankers at clorinda.bonabon@dfa.gov.ph and prepare a quotation using the attached Price Quotation Form (Annex A).

Thank you.

Sincerely yours,

(Original Signed)
Maria Clorinda Bonabon - Dankers
Property Officer

**ANNEX A
PRICE QUOTATION FORM**

Date :

To : **Maria Clorinda Bonabon - Dankers**
Property Officer
Embassy of the Philippines - Singapore
Level 16 Units 12A 13/14 Triple One Somerset Building
111 Triple One Somerset Singapore 238164

Sir/Madam,

After having carefully read and accepted the terms and conditions in the **Request for Quotation for Landscaping Maintenance Services**, hereunder is our quotation as follows:

TOTAL AMOUNT:

Amount in words and figures:

_____ SINGAPORE DOLLARS

(SGD _____)

Inclusions:

Very truly yours,

Full Name and Signature
of Representative:
Designation:
Official Company Name:
Contact Number:
Email Address: