



## EMBASSY OF THE REPUBLIC OF THE PHILIPPINES SINGAPORE

**AD-027-2023**

### **URGENT JOB VACANCY**

The public is informed that the Migrant Workers Office (MWO) - Singapore is looking to fill two (2) positions of Assistance-to-Nationals (ATN) Case Officer. The qualifications are as follows:

- Currently residing in Singapore
- Preferably a holder of Dependent Pass or Long-Term Visit Pass (LTVP)
- With at least 1-year experience in case management and other related fields
- Preferably with legal knowledge and background
- With excellent written and oral communication skills
- Able to work under minimal supervision
- Should not be related with any personnel of the Embassy and its partner agencies, including MWO until the 4<sup>th</sup> civil degree of consanguinity or affinity.

Successful applicants will start employment in July 2023.

Interested applicants are requested to submit the following requirements by email to [mwo\\_singapore@dmw.gov.ph](mailto:mwo_singapore@dmw.gov.ph) on or before Wednesday, 28 June 2023:

1. Letter of Intent
2. Updated resume with colored photo (taken within the last 6 months)
3. Copy of Dependent Pass or Long-Term Visit Pass

Please note that the Embassy and/or MWO-Singapore may require additional supporting documents from the applicants.

Thank you.

**PHILIPPINE EMBASSY, SINGAPORE**

23 June 2023

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