EMBASSY OF THE PHILIPPINES
20 NASSIM ROAD, SINGAPORE 258395

To : **Service Contractor for the A) Construction of metal fencing to perimeter of Philippine Embassy-Singapore and B) Configuration works to existing guard house cum reception at Philippine Embassy-Singapore**

Subject : **A) Construction of metal fencing to perimeter of Philippine Embassy-Singapore**
B) Configuration works to existing guard house cum reception at Philippine Embassy-Singapore (Ref.2019.014:)

Date : 3 October 2019

The Philippine Embassy in Singapore is undertaking the construction of the following projects:

A) Construction of metal fencing to perimeter of Philippine Embassy-Singapore

B) Configuration works to existing guard house cum reception at Philippine Embassy-Singapore

Pre Bidding Conference: 14 October 2019, 2:00 PM, Philippine Embassy 20 Nassim Road 258395

Location for Construction:

(1) Philippine Embassy Singapore Chancery (20 Nassim Road, 258395)

Contract period: November 4,2019-January 31,2020

Interested companies must accomplish the attached **Price Quotation Form (Annex A)** and to submit the said Form by **21 October 2019, 17:00** (Singapore local time) through:

Email: admin.sgpe@philembassysg.org, attention Ms. Rachel M. Osi
property.sgpe@gmail.com ,attention Ms. Maria Clorinda Bonabon-Dankers

Hand delivered to: Philippine Embassy,
20 Nassim Road, Singapore 258395
Attention: Ms. Rachel M. Osi
Ms. Maria Clorinda Donabon-Dankers

For further queries, please contact: Ms. Rachel M. Osi
Email address: admin.sgpe@philembassysg.org
Telephone: 67373977 loc 122
Ms. Maria Clorinda Bonabon-Dankers
Email address: property.sgpe@gmail.com
Telephone: 67373977 loc 116

TERMS OF REFERENCE

PROJECT: **A) Construction of metal fencing to perimeter of Philippine Embassy-Singapore**

B) Configuration works to existing guard house cum reception at Philippine Embassy-Singapore

CONTRACT PERIOD: **NOVEMBER 4,2019- JANUARY 31,2020**

1. BACKGROUND

The Philippine Embassy in Singapore wants to upgrade its facilities and make some improvements.

2. OBJECTIVES

2.1. To appoint a service provider to do the construction (supply and installation) of **metal fencing to perimeter of Philippine Embassy-Singapore** .

2.2. To appoint a service provider to do the **configuration works to existing guard house cum reception at Philippine Embassy-Singapore**

3. TECHNICAL SPECIFICATIONS

3.1. QUALIFICATIONS OF THE CONTRACTOR

3.1.1. Contractor shall be a corporation or company duly organized and existing under Singaporean laws and must be duly licensed by appropriate government authorities to render construction and related services.

3.2. DUTIES OF THE CONTRACTOR (METAL FENCING)

3.2.1 To supply labour, tools and materials to hack/dispose affected flooring, floor tiles, planter to suit new layout for metal fencing installation.

3.2.2 Supply and install 2.4 meter Ht galvanised metal fence in paint finish c/w footing , excavation and backfill in to soil ground (Refer attached proposed image of fencing)

3.2.3 Supply and install approximately 400mmHt galvanised metal fence in paint finish on top of existing low wall (front wall perimeter)

3.2.4 Supply and install additional metal protection guard at specified location only , 150 x 150 x 4.50mm thick galvanised hollow section post of 900mm high from ground level with concrete footing at approximately 1.0cm c/c & top cover with 19mm thick x 245mmwide "chengal" timber board painted to match existing

3.3. DUTIES OF THE CONTRACTOR (CONFIGURATION WORKS TO EXISTING GUARD HOUSE CUM RECEPTION)

3.3.1 To provide Insurance/Site protection /Disposal.

3.3.2 Demolish part of the walls to suit new layout

3.3.3 Removal of existing island planter box.

3.3.4 Supply labour,tools and materials to remove dilapidated turnstile.

3.3.5 Removal of guard house counter at waiting area

3.3.6 Construct/erect 100mm thk calcium silicate partition wall in paint finish c/w meatal reinforcement to new registration area and waiting area

3.3.7 Relocate existing glass panel and glass door to suit new layout.

3.3.8 Construct/erect 115mm thick brickwall in cement and sand mortar including plastering smooth finish and painting to suit new layout . (Aprroximately 1.5mtrHt)

3.3.9 Supply and lay to required level cement and sand screed including finishing smooth and even to suit new layout (new step)

3.3.10 Supply and install matching homogeneous floor tiles to newly extended walkway.

3.3.11 Supply and install new turnstile to Entrance Only c/w necessary accessories and cabling connection

3.3.12 Supply labour and tools to re-install existing solid surface ledge,waiting area chairs, bottom cabinets and full height cabinets to suit new layout.

3.3.13 Supply labour and tools to fabricate new counter for Security/Bag Inspection in selected laminate finish. (Approximate Dimension: 1.37mtrLx 0.55mtrD)

3.3.14 Supply labour and tools to relocate existing wall mount aircon c/w necessary piping works.

3.3.15 Electrical works including Relocation of existing 2x13A power points, rewiring of existing light to new switch location, relocation of existing Telephone point , existing data point and rewiring/relocation of the main entrance gate access switch.

3.3.16 Provision to construct a new walkway roof shelter from Security/Reception to Consular Office which needs necessary framings and support including Philippine Embassy endorsement

4. TERMS OF PAYMENT

4.1 ADVANCE PAYMENT:

4.1.1 **15%** of the total contract price

4.1.2 **85%** shall be progressive of work till completion

4.2 SECURITY DEPOSIT :

4.2.1 To be discussed with the winner.

4.3 CHEQUE PAYMENT

ANNEX A

PRICE QUOTATION FORM

Date :

To : Ms. Rachel M. Osi ,
Administrative Officer
Philippine Embassy
20 Nassim Road, Singapore 258395

Madam, after having carefully read and accepted the **Terms of Reference** attached to the **Request for Quotation (Ref.2019.014),** hereunder is our quotation for the items, as follows:

Contract Price

1) **Construction of metal fencing to perimeter of Philippine Embassy-Singapore**
2) **Configuration works to existing guard house cum reception at the Philippine Embassy-Singapore**

Total (amount in words):

(The above-quoted prices are inclusive of all costs and applicable taxes.)

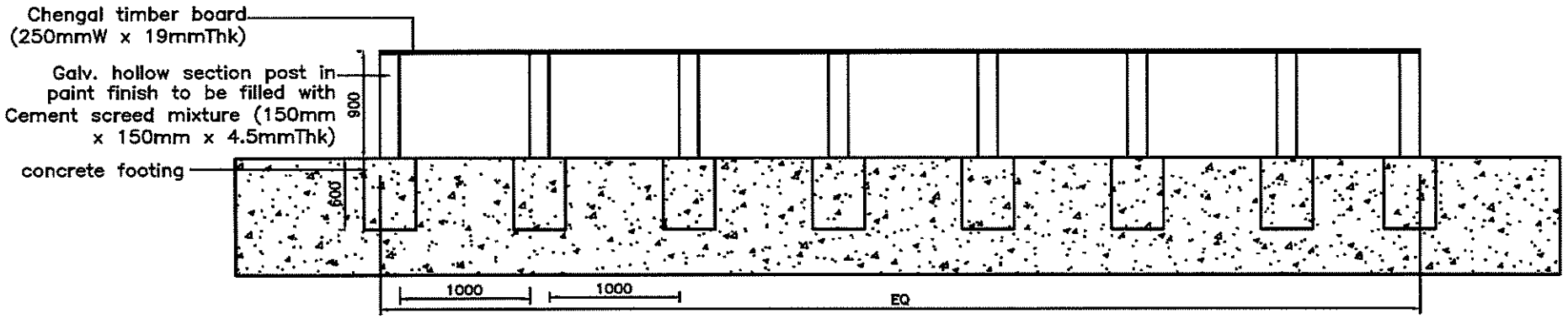
Very truly yours,

Company:

Name and Signature of Representative:

Contact Number:

Email address:

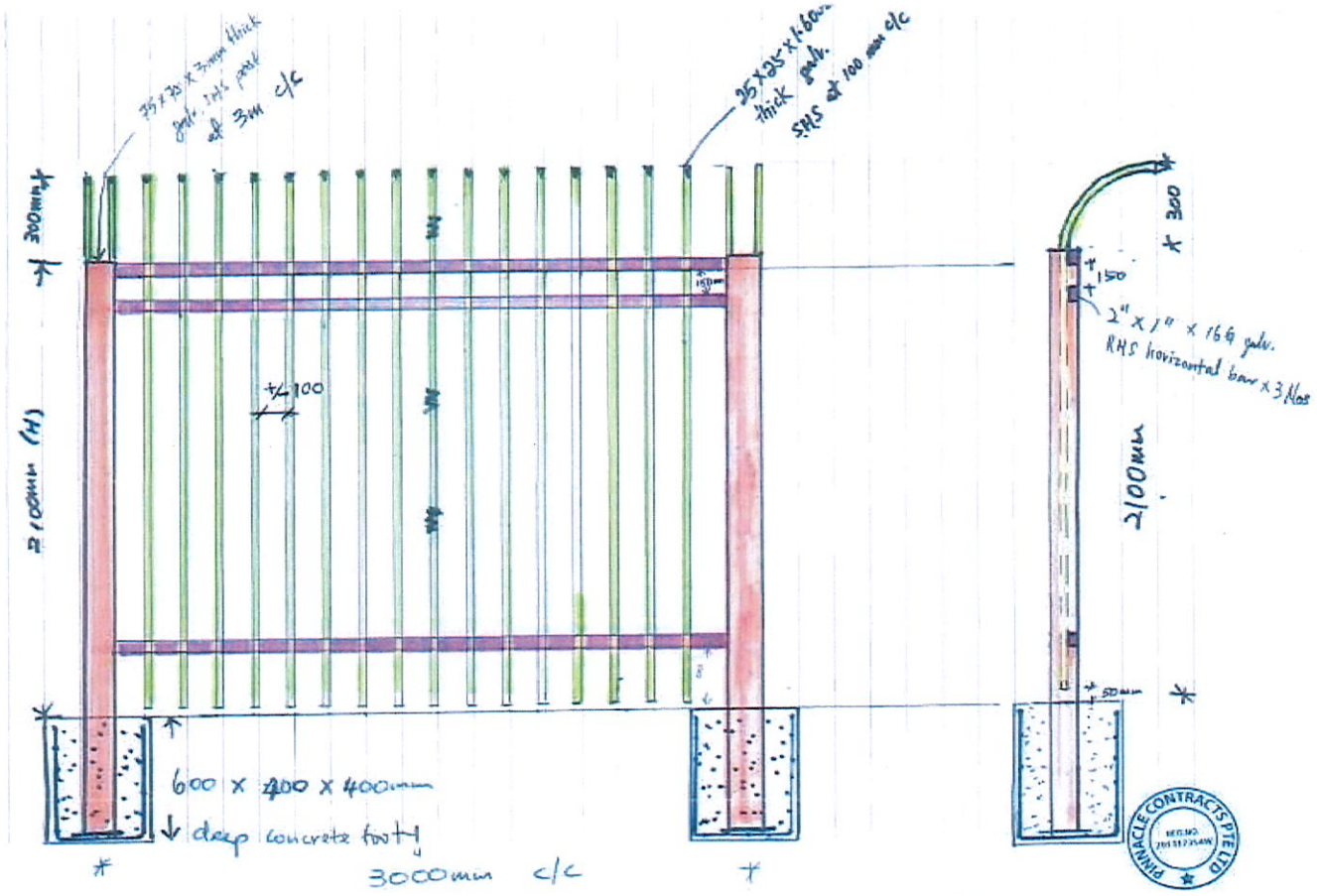


ELEVATION – METAL PROTECTION GUARD

Note: Subject to P.E.'s approval and site condition.

PROPOSED SUPPLY AND INSTALLATION OF METAL FENCING TO PERIMETER OF PHILIPPINE EMBASSY-SINGAPORE, 20 NASSIM RD

PRELIMINARY DESIGN - SECTION & ELEVATION DRAWING

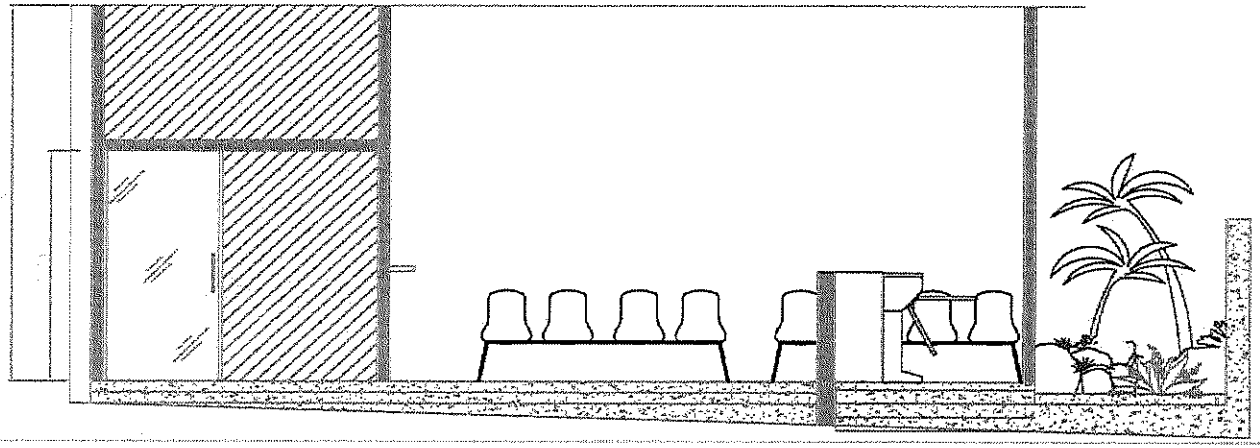


ELEVATION & SECTION - METAL FENCING

Note: Subject to P.E.'s approval and site condition.

THE PROPOSED RECONFIGURATION WORKS TO EXISTING GUARD HOUSE / RECEPTION AT PHILIPPINE EMBASSY-SINGAPORE, 20 NASSIM ROAD

PRELIMINARY DESIGN - SECTION & ELEVATION DRAWING

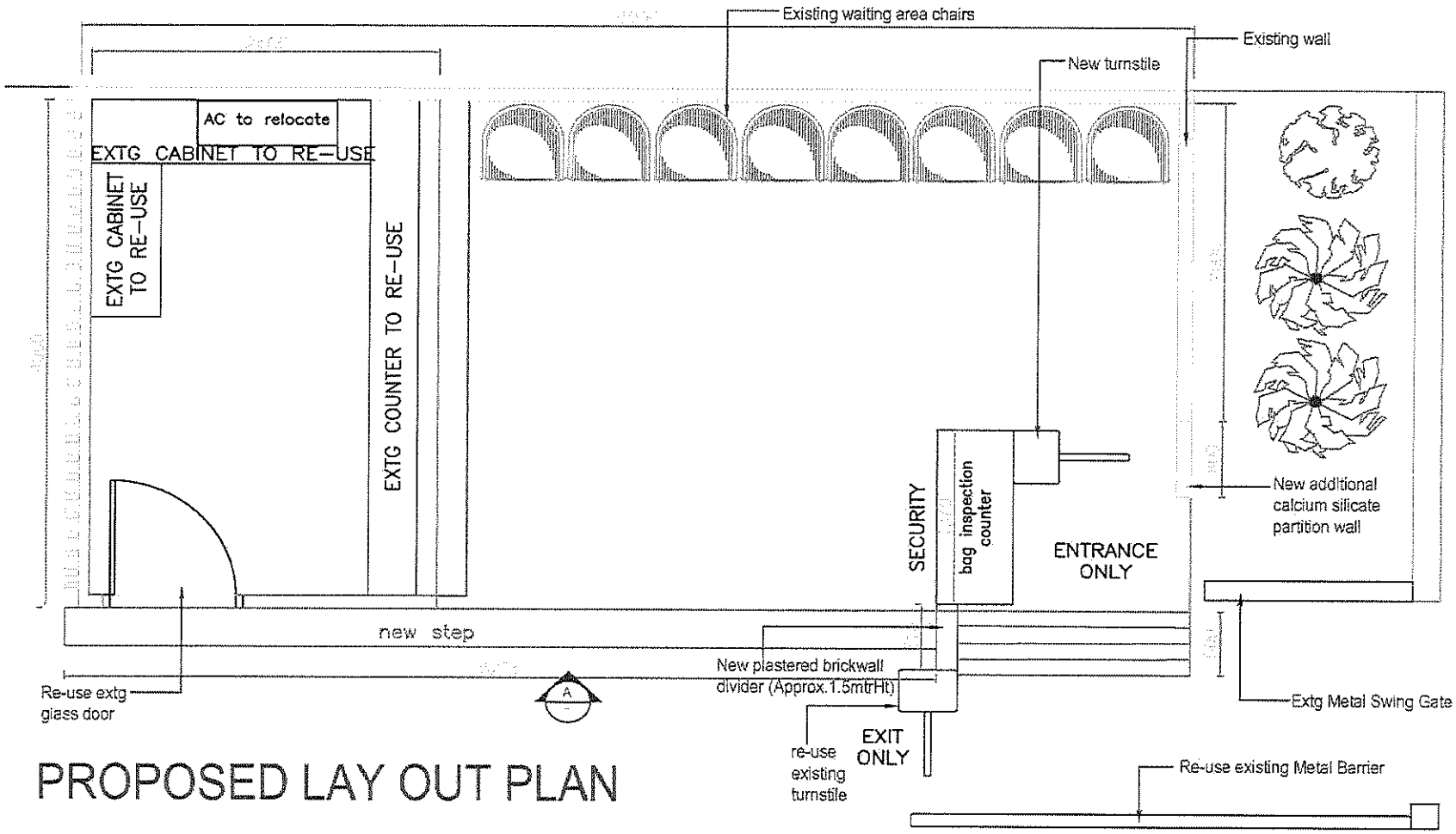


PROPOSED ELEVATION A

Note: Subject to site condition.

THE PROPOSED RECONFIGURATION WORKS TO EXISTING GUARD HOUSE / RECEPTION AT PHILIPPINE EMBASSY-SINGAPORE, 20 NASSIM ROAD

PRELIMINARY DESIGN PROPOSAL



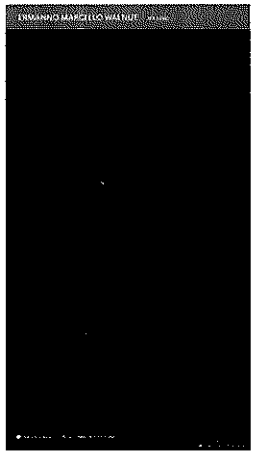
THE PROPOSED RECONFIGURATION WORKS TO EXISTING GUARD HOUSE / RECEPTION AT PHILIPPINE EMBASSY-SINGAPORE, 20 NASSIM ROAD

PROPOSED FINISHES

Grey Homogeneous Floor tiles (MATCH EXTG)

476 Lily White

Wall Paint finish



New Carpentry Laminate Finishes

PINNACLE CONTRACTS PTE LTD
18 Kaki Bukit Road 3 #03-15 Entrepreneur Business Centre
Singapore 415978
Tel : 6547 8513
Email: enquiry.pinnaclecontracts@outlook.sg

Pinnacle Contracts

PROPOSED PROGRAMME STRATEGY

THE PROPOSED RECONFIGURATION WORKS TO EXISTING GUARD HOUSE / RECEPTION AT PHILIPPINE EMBASSY-SINGAPORE, 20 NASSIM ROAD

		Pre-Construction	Month 1				Month 2
No	Work Description	1 week	1	2	3	4	5
	Phase 1						
1	**Preliminaries**						
	- Insurances						
	- Confirmation of Material List / Finishes						
2	**Phase 2**						
	Construction Works						
	- Barricading						
	- Flooring works						
	- Construction of new walls						
	- Demolition / Removal Works						
	- Electrical works relocation						
	- ACMV works relocation						
	- Re-installation of existing glass panels & door						
	- Relocation of existing cabinets, existing solid surface ledge counter.						
	- Carpentry installation new Security counter						
	- Make good affected areas						
3	**Completion**						
	HandOver						