



## EMBASSY ADVISORY

All local manning agencies (LMA) and travel agencies chartering special flights for stranded Filipino seafarers in Singapore are hereby advised of the following requirements to facilitate the issuance of a Civil Aviation Authority of the Philippines (CAAP) clearance:

- Complete flight details of the chartered flight (including inbound and outbound flight details);
- Complete list of repatriates who will be joining the flight;
- Bureau of Quarantine (BOQ) Clearance for each vessel from which the seafarers will disembark;
- Arrangements for the quarantine facility of the repatriates upon arrival in Manila and while waiting for their RT-PCR test results;
- Arrangements for the RT-PCR testing of the repatriates upon arrival in Manila; and
- Contact details of the point person from the LMA on the ground.

**To process the BOQ clearance**, please email the Embassy at [singapore.pe@dfa.gov.ph](mailto:singapore.pe@dfa.gov.ph) to get the Repatriation Information Sheet (RIS) which also indicates all the supporting documents required. Once you have accomplished the RIS and all the supporting documents, submit them to [dohrepat2020@gmail.com](mailto:dohrepat2020@gmail.com).

The Embassy further reminds LMAs and travel agencies that they are required by Philippine government authorities to submit all the requirements to the Embassy **at least 5 days before the flight** in order to allow enough time for processing of the permits.

**The Philippine Embassy, Singapore**  
**22 July 2020**